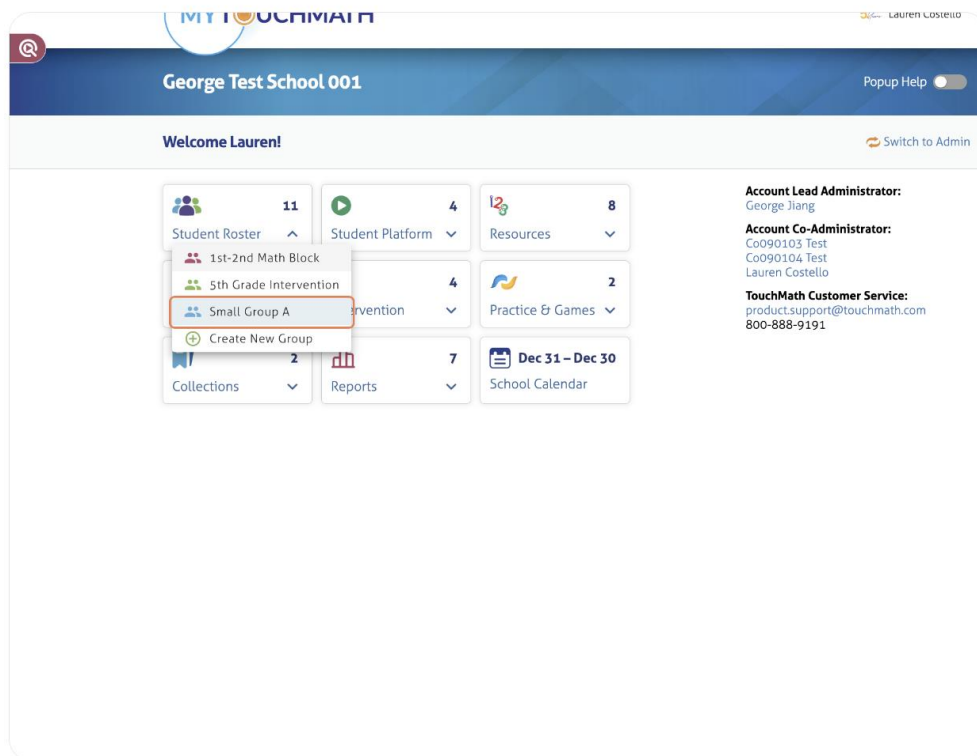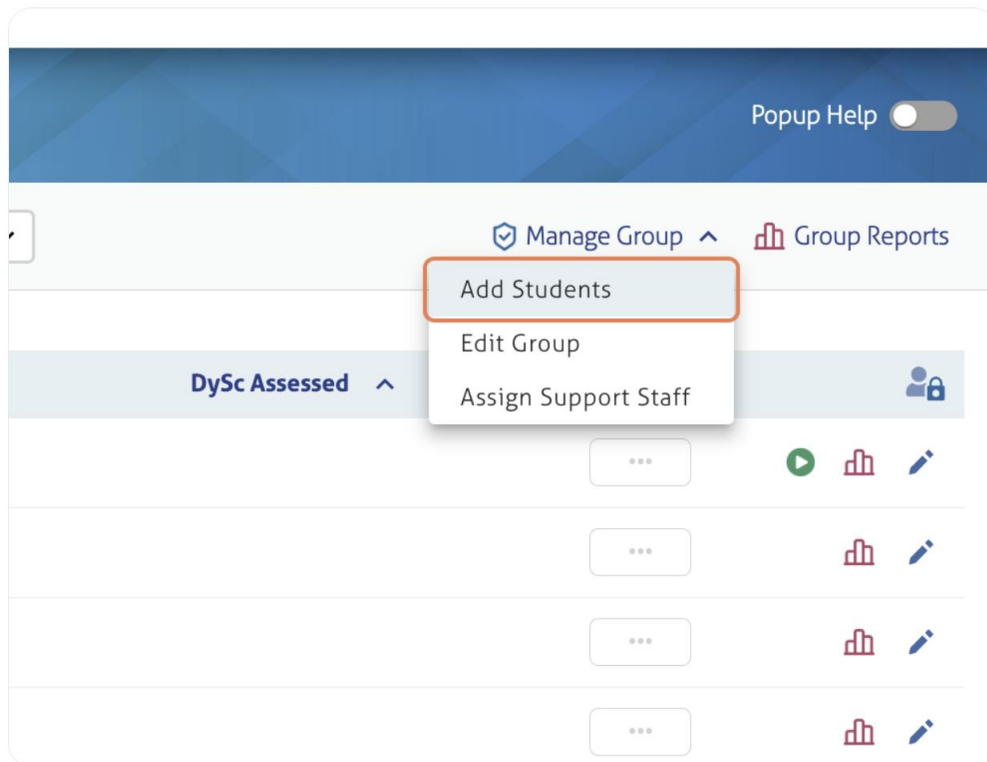# Student Roster

Customizing Student Accounts

This guide shows educators and administrators how to customize and update student-specific features when creating and editing a student account.
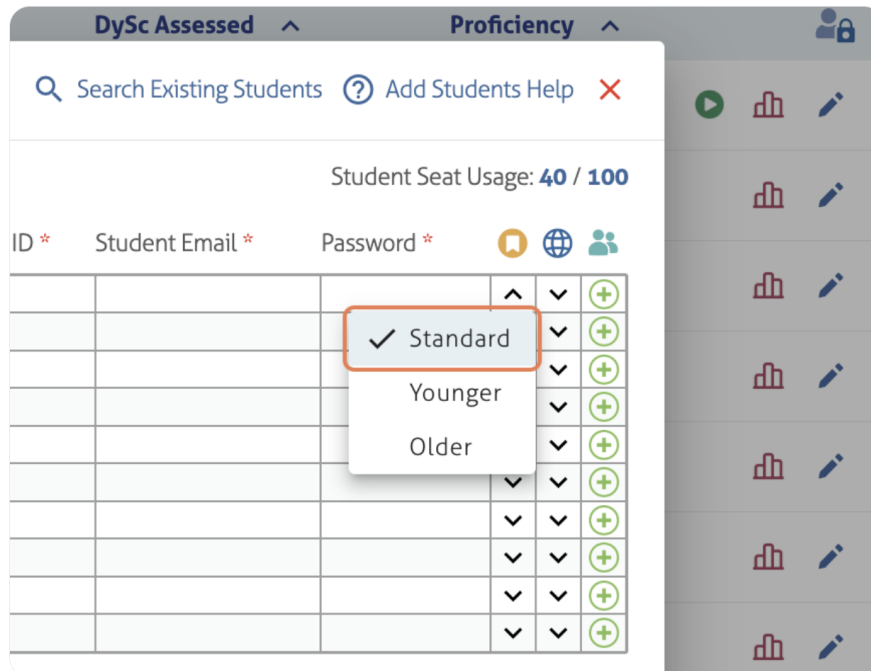
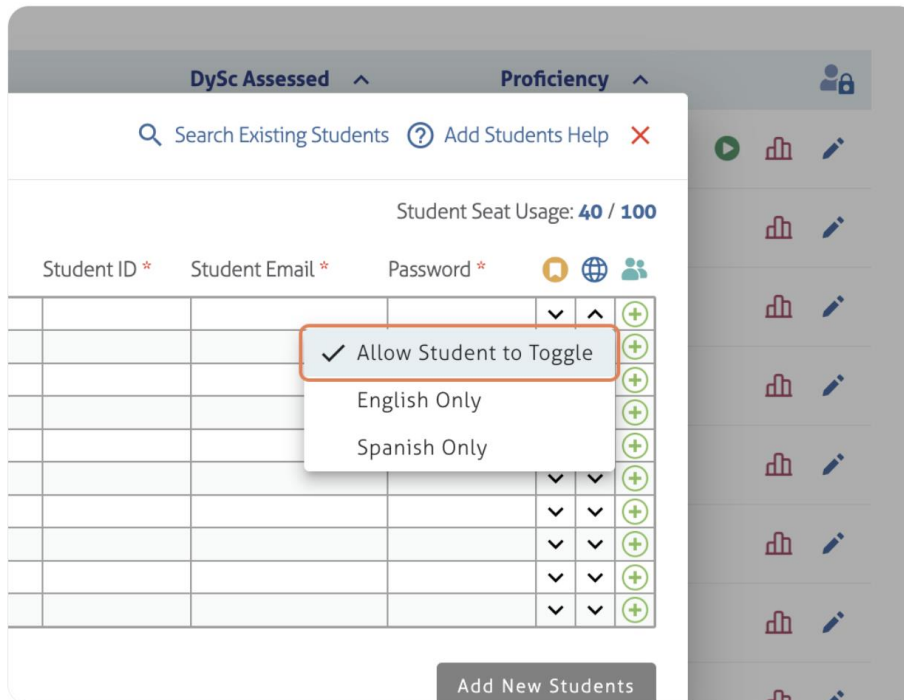**1**   Click on a student group from the Student Roster tile

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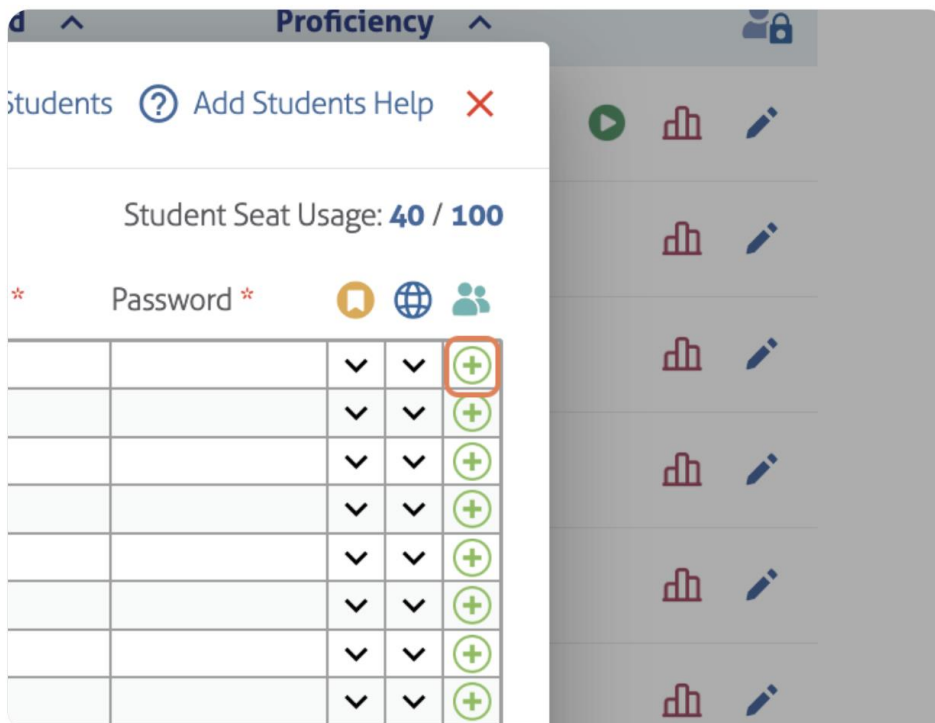2   Click on Add Students from the Manage Group dropdown list

3   Click on the dropdown list under the Achievement Badge icon. Students earn Achievement Badges when completing lessons and sessions on the Student Platform. Achievement Badges are organized by Standard (generic, not age-specific), Younger and Older
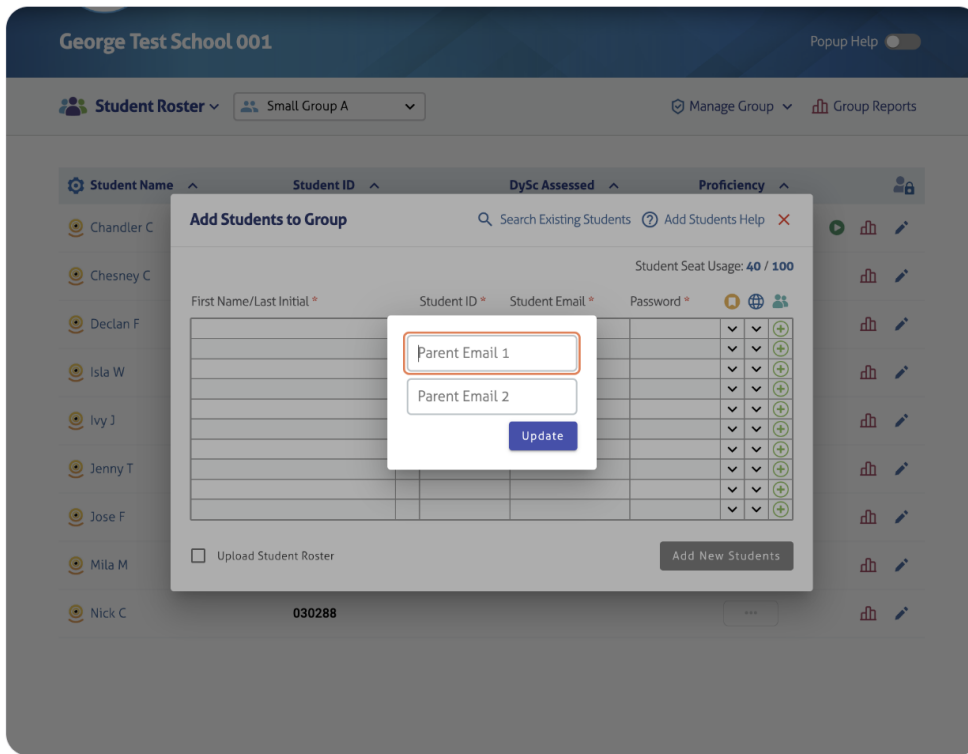

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4   Click on the dropdown list under the Translation icon. Select the language (English or Spanish) for student-facing instructional content, or select the option that allows students to toggle between English and Spanish
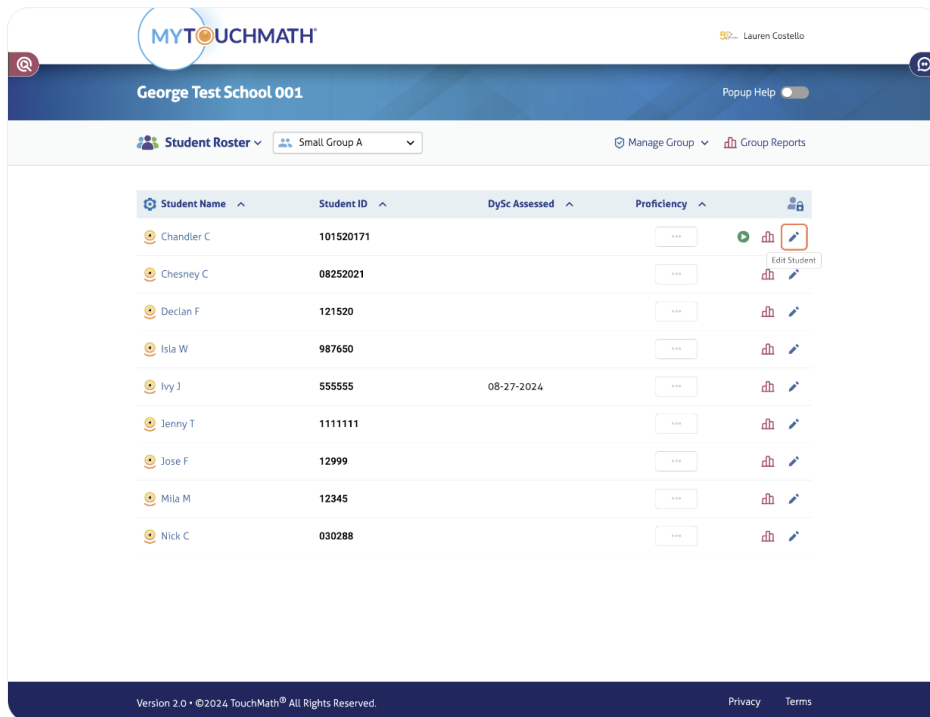

5   Click on the dropdown list under the Parent icon to add parent or guardians to a student account

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6 Add up to two parent or guardian emails to each student account

George Test School 001   Popup Help

👥 **Student Roster** ⌄   👥 Small Group A ⌄   🛡 Manage Group ⌄   📊 Group Reports

| ⚙ Student Name ⌃ | Student ID ⌃ | DySc Assessed ⌃ | Proficiency ⌃ | 👤🔒 |

Add Students to Group   🔍 Search Existing Students ❓ Add Students Help ✕

Student Seat Usage: **40 / 100**

First Name/Last Initial *   Student ID *   Student Email *   Password *   🔵 🌐 👥

Parent Email 1

Parent Email 2

                                   Update

☐ Upload Student Roster   Add New Students

Nick C   030288

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7 Another way to customize a student account is to click on the Edit Student icon from the Student Roster page

MY**T**UCHMATH   🔵 Lauren Costello

George Test School 001   Popup Help

👥 **Student Roster** ⌄   👥 Small Group A ⌄   🛡 Manage Group ⌄   📊 Group Reports

⚙ Student Name ⌃	Student ID ⌃	DySc Assessed ⌃	Proficiency ⌃	👤🔒
🔵 Chandler C	101520171		···	▶ 📊 ✏
🔵 Chesney C	08252021			Edit Student 📊 ✏
🔵 Declan F	121520		···	📊 ✏
🔵 Isla W	987650		···	📊 ✏
🔵 Ivy J	555555	08-27-2024	···	📊 ✏
🔵 Jenny T	1111111		···	📊 ✏
🔵 Jose F	12999		···	📊 ✏
🔵 Mila M	12345		···	📊 ✏
🔵 Nick C	030288		···	📊 ✏

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8   Select the Achievements dropdown list to customize the student achievement badges

9   Select the Language dropdown list to assign English, Spanish, or allow students to toggle between the two when accessing student-facing instructional content

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Click on the Edit Parent Access icon to edit or add parent or guardian emails

Declan F

Isla W

Ivy J

Jenny T

Jose F

Mila M

Nick C

Student School Email *

chandler.c@school.edu

Password * ✏

••••••••

DySc Assessed Date

Achievements

La

Standard ▾

Customize Math Proficiency Expectations

50 | 60 | 70 | 80 | 90 |

Parent Access ✏

chelsi.brosh@gmail.com

Remove Student From Group

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