

Get Started with TouchMath Now

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Welcome to TouchMath Now, our new digital print on demand platform. TouchMath Now allows you to access your TouchMath curriculum and supplemental materials from any Internet-connected computer or tablet device. No need to worry about carrying boxes or teacher guides with you, simply login and download/print the activity sheets you need, when you need them.

TouchMath Now is:

- **Portable:** access your materials where and when you need them.
- **Downloadable:** download and distribute activity sheets through Google Classroom or other learning management platforms.
- **Complete:** includes teacher's guide instruction and answer keys for easy planning and grading.
- **Organized:** create lesson planning folders for daily/weekly lessons, classes, student groups, or individual students.
- **Inclusive:** contains Spanish language activity sheets at no extra cost. (available with Standards Edition curriculum materials only)
- **Expansive:** record student activity sheet scores with downloadable progress monitoring records, or use TouchMath Hub to track student progress and gain access to insightful reporting features.

Account Admin:

Your new TouchMath Now subscription requires setup. See page 2 of this guide for instructions on how to activate your subscription and assign purchased license(s) to yourself and/or other teachers within your organization. If the purchasing agent is different than the individual that will serve as the account administrator, you can request an admin change by emailing now.support@touchmath.com.

Teacher Users:

After the Account Admin has added you as a teacher user, check your inbox for an email titled TouchMath Activation. To activate your account, click the activation link in the email, enter and confirm your desired password when prompted, click the TouchMath Now logo, then agree to the TouchMath terms and conditions.

Once complete, you will gain access to your TouchMath Now Dashboard. See pages 3-6 of this Quick Start Guide to familiarize yourself with the TouchMath Now platform and features.

Step 1:

Account Admin:

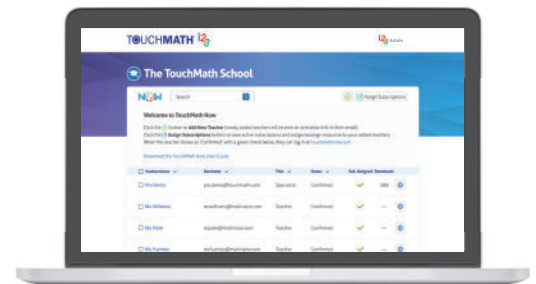
Activate your subscription.



Step 2:

Account Admin:

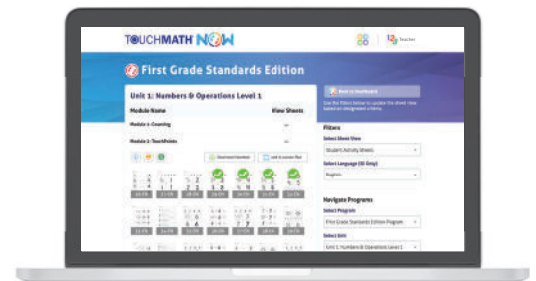
Create users and assign licenses.



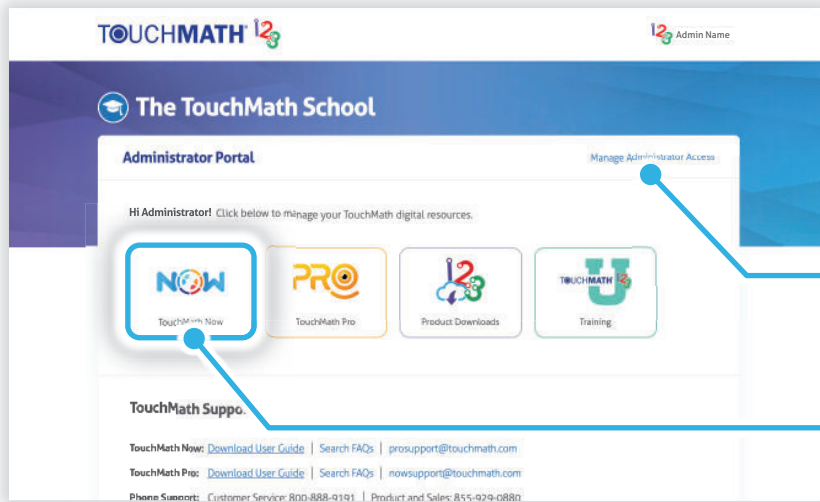
Step 3:

Teacher Users:

Login and explore TouchMath Now!



Admin Instructions



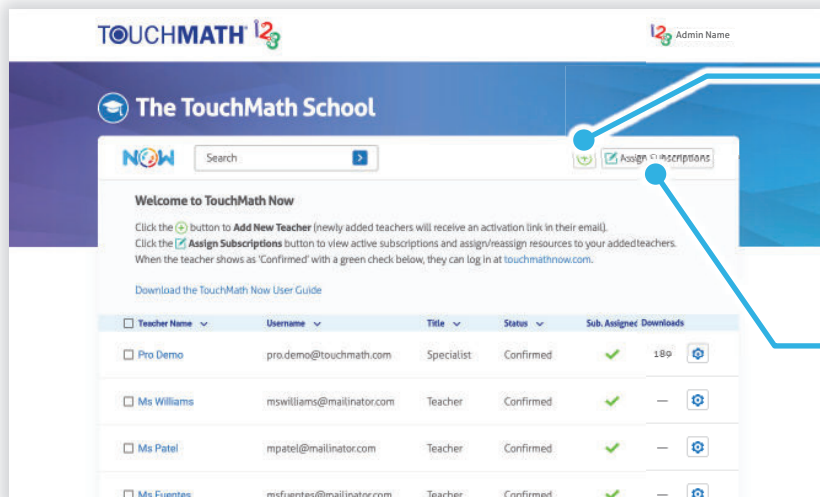
Admin Setup

Check your inbox for an email titled **TouchMath Activation**. Click the activation link in the email and enter and confirm your desired password when prompted.

The designated IT Specialist will also get an email outlining the URL's, IP addresses, and emails to add to your school/district safelist.

After activation, you will be granted access to the Admin Portal. The Account Admin can add additional Co-Admin to the account by clicking on the **Manage Administrator Access** link. All newly added Co-Admin will be sent activation emails (same process as noted above).

Click the **TouchMath Now** button to manage your teacher users and assign subscriptions. Click the TouchMath logo (top left) from any screen to return to this page.



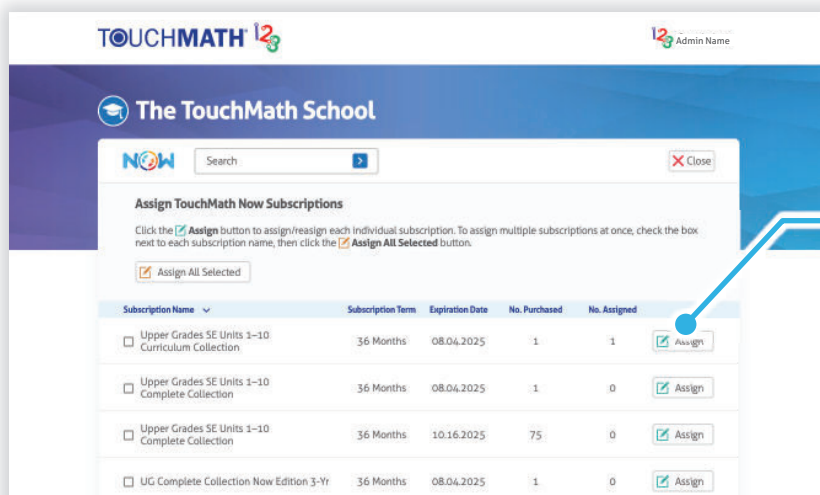
Adding Teachers

Click the **+** button and select **Add New Teacher** to add yourself or other teachers as users. All newly added teachers will be sent activation emails (see Teacher Users section on page 1 of this guide).

Added teachers will appear in the list below. **Confirmed** status indicates the user has successfully activated their account. **Invite Sent** status indicates the teacher has been invited, but has not yet activated their account. Click the **↻** icon to resend the activation email if needed.

Click the **📄** **Assign Subscriptions** button to assign purchased resources to your newly added teachers.

A green check mark indicates the teacher has been assigned one or more subscription. You can track usage by monitoring the number of Downloads for each teacher.



Assigning Licenses

All active purchased subscriptions will be listed. The **No. Purchased** column indicates the number of available licenses. The **No. Assigned** column indicates the number of teachers to which the resource has been assigned.

Click the **📄** **Assign** buttons, in the popup use the drop down to select the teacher(s) you wish to assign for each resource. You can assign each product to as many teachers as you have available licenses.

Subscription licenses can be reassigned at any point during the subscription period. To reassign a license, click the Assign button and modify the assigned teacher.

Once teachers have been added/confirmed and licenses assigned, they can access the resource by visiting www.touchmathnow.com.

Teacher Dashboard

The screenshot shows the TouchMath Now Teacher Dashboard. At the top, there is the TouchMath Now logo and a user profile icon labeled 'Teacher'. Below this is a 'Dashboard' header. The main content area is divided into several sections:

- Active TouchMath Subscriptions:** A table listing active subscriptions.

Program Name	# of Units	View Units
First Grade Standards Edition	4	▼
Kindergarten Standards Edition	4	▼
Second Grade Standards Edition	4	▲
Purchased		
Subscription Details		
Unit 1: Addition & Subtraction Level 1	①	3 Years: Expires on 09/14/2025 View
Unit 2: Addition & Subtraction Level 2	①	View
Unit 3: Operations with Multi-Digit Numbers	①	3 Years: Expires on 09/14/2025 View
Unit 4: Measurement, Geometry & Data	①	3 Years: Expires on 09/14/2025 View
Upper Grades Standards Edition	10	▼
- Lesson Planning:** A section with 'Add New Folder' and 'Organize Folders' buttons. Below are six folders: Week 1 (13), Week 2 (7), Week 3 (41), Scott (1), Purple Group (17), and Math Class (41). Each folder has a heart icon for favoriting.
- Resource Library:** A row of five icons for downloading resources: User Guide, Scope and Sequence, Parent Letters, State Alignments, and Teacher Resources.
- More From TouchMath:** A table listing additional subscription opportunities.

Program Name	# of Units	View Units
Kindergarten Extra Practice	3	▼
First Grade Extra Practice	3	▼
Second Grade Extra Practice	3	▼
Pre-K Standards Edition	1	▼

Click your name to change your password, log out, or for customer support options. Click the **Navigation** menu from any screen to quickly navigate between TouchMath digital platforms.

Your active TouchMath programs will show here. Click ▼ to expand each grade level resource, revealing the individual units/kits that are included with your subscription.

Click ① to see the unit description.

Click the **View** button to open and view unit contents (see page 4).

Create lesson planning folders to keep activity sheets organized. Add as many folders as you need, click ♥ to favorite up to 6 folders. Click each folder to view and download activity sheets, edit folder name and color, or to delete a folder and its contents. Click **Organize Folders** for easy drag-and-drop organization.

Quick access to special curriculum and teaching resources.

Explore additional TouchMath Now subscription opportunities.

Unit/Kit Activity Sheets

Click to expand each module, revealing available student activity sheets.

Return to the Dashboard.

View module info.

Download module guides (teacher instruction and answer keys).

Download module progress monitoring records.

Choose to download selected activity sheets or add selected activity sheets to one of your lesson planning folders.

Use filters to show Spanish activity sheets (SE only) or quickly navigate to specific modules/clusters within your available resources.

Single click to select an activity sheet. Double click for activity sheet details (page 5). Hold the or or Shift keys + click to select multiple activity sheets.

Your favorite lesson planning folders will show here. Click each folder to view and download activity sheets.

Unit pre- and post-assessments can be found following the last module in each unit/kit. Downloadable Teacher Guide introduction can also be found here.

Activity Sheet Details

The screenshot displays the TouchMath Now interface. At the top, the logo and a 'Teacher' profile are visible. Below, a preview of 'Page 43' is shown, featuring multiplication problems with dot arrays and a word problem about corn stalks. A 'View Answers' toggle is present. To the right, a sidebar titled 'Activity Sheet Information' lists categories: Instructional Strategies, Materials, Vocabulary, Real World Connections, and Literature Recommendations. Each category has a dropdown arrow. Below the sidebar, a grid of activity sheet thumbnails is visible, along with a folder view on the right showing folders for 'Week 1', 'Week 2', 'Week 3', 'Purple Group', and 'Math Class'. At the bottom, there are expandable sections for 'Module 3 Division', 'Module 4 Strategies', 'Module 5 Multiples and Factors', and 'Module 6 Mixed Multiplication and Division'.

Double click any activity sheet thumbnail to view the activity sheet answer key and instructional strategies.

Choose to download the previewed activity sheet now, or add the previewed activity sheet to one of your lesson planning folders.

Quickly navigate between activity sheets within the module.

Click \downarrow to expand activity sheet information, revealing detailed instructions and teaching strategies from the Teacher's Guide.

Large activity sheet preview for quick reference and easy grading. Use the View Answers toggle above the page preview to show or hide the color answer key layer.